

## DIRECT PAYMENT PLAN (ACH)

We are pleased to offer you the Direct Payment Plan. Now you can have your payment for tuition, costumes, etc. made automatically from your checking or savings account.

### The Direct Payment Plan

- Saves Time – fewer checks to write
- Payments will always be “on time” eliminating the possibility of late fees
- Easy to sign-up and easy to cancel.

### Here’s how the Direct Payment Plan works:

- You authorize regularly scheduled payments to be made from your checking or savings account.
- Your payments will be made automatically on the 5<sup>th</sup> of each month and proof of payment will appear on your bank statement
- If your payment amount changes during the year, your ACH payment can be easily adjusted on a monthly basis. You will not be over or under charged.
- If you were signed up for the direct Payment Plan from the previous dance year, you do not have to sign up again, just indicate on you Fall registration “ACH” and your automatic payments will begin in October. September tuition and registration fee must be paid by check, cash or credit card.
- Credit card payments have a fee based on the amount required for the transaction.

## AUTHORIZATION FOR DIRECT PAYMENT

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Name of Financial Institution

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Account Number

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Financial Institution Routing Number

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Signature

Date

Account Owner’s Name & Address (please print)

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Dancer’s Name \_\_\_\_\_