



DanceWorks Monthly

October, 2017

Tuition Payment Info

Reminder: We do not send bills for monthly tuition. Tuition is due the first class of the month. To insure that your check is properly credited into your account, it is VERY IMPORTANT that you write your dancers name and the month of tuition on your check before you drop it into the tuition box. If your child has a different last name than yours, it is especially important for their name to be on your check. A **\$20 late fee will be added after the 15th of the month. NSF Checks will incur a \$20 fee. DO NOT PLACE CASH INTO THE TUITION BOX.** Be sure to get a receipt from the front desk. If you have had class changes and are not sure of your tuition amount, check with the front desk. Please be sure that a Drop/Add form is filled out if you change, drop or add a class.

Direct Payment & Credit Card Payments

A direct payment plan is available for all of your tuition and costume payments. Payments are automatically deducted from your account on the 5th of each month through May 2018. Pick up the authorization form at the front desk to activate this convenient program. Be sure to inform the front desk of any changes to your bank account by the 1st of the month. Visa, MasterCard, Debit, and Discover card payments are also accepted with an additional charge of \$3 per transaction less than \$99, \$5 for transactions \$100 and over.

Recital Costume orders

The Spring Recital Costumes are ordered and paid for in November. Order forms are included with this newsletter and will be available at the front desk starting Monday, October 2nd. They are also available on our website www.danceworksmn.com. We order early to insure that we get the costumes we select and that they arrive in time for performances.

Parent Portal

Check out the Parent Portal link on our website to keep track of payments and fees. If you are new, just click on "forgot password" and enter the email address you entered on your dancer's registration.

DanceWorks Calendar

Bring a Friend to class week October 2nd - 5th

Next Nutcracker rehearsal: October 25th

No classes MEA: October 19 - 21st

No classes Halloween October 31st

Nutcracker rehearsals: Nov. 8th & 29th

All costume payments due: November 17th

Thanksgiving break: November 22 - 25th

Sharing the Season

Saturday December 2nd

Lakeville South High School

Winter Break: December 23rd - January 1st

2018

Spring Break: March 26th - 30th

Lobby Rules Reminder

Please supervise your children while classes are in progress. If your child is disruptive, they will be asked to leave the facility. Dancers and small children are not allowed in the classrooms without an instructor.

Food and beverages, except for water, are not allowed in the lobbies or classrooms. We have several dancers that have high sensitivity to peanut products.

Please use the hooks for your coats & dance bags. It is a fire hazard to leave any type of clothing on the hall floors. Do not allow your dancer to wear their dance shoes outside. Street shoes are never allowed in the studios. The grit from the bottoms of the shoes damages the floors.

Observation Etiquette

Parents please understand that you are always welcome to watch your dancer in class. However, please be sensitive as not to create a distraction for your dancer while watching through the windows. There is no videotaping or photos allowed of classes in session without the instructor's permission.

Please be respectful of these policies.

Parking Lot Protocol

The parking lot is designed for dropping off and drive through. Do not block the driveway entrance while waiting for your dancer at the end of their class, please pull forward all the way toward the fire hydrant in the 'Drop-off/Pick Up Only' lane.

Reminder

Parents: Please keep your child home if they are sick. The missed class may be "made up" by attending another when they are well.

All dancers must have their hair pulled back and secured for every class. Please pack hair bands for your dancer to use.

Bathroom Breaks: NO bathroom breaks will be allowed during class. We are concerned about students not washing hands sufficiently before returning to class. As an extra precaution there is hand sanitizer located in each classroom.

Sharing the Season

We will celebrate our annual production of Sharing the Season on Saturday December 2nd, at 1 & 4pm at Lakeville South High School. The program will consist of Nutcracker choreography, along with a variety of other dances. **Save the Date.** All competition tap dance groups, contemporary, competition kick and classical ballet students Crystals through Diamonds will perform.

Progressive Dance Classes

We still have openings in several of the progressive (non-competition) classes. Registration is open until October 31st. New classes include Adult Beginning level Tap & Adult Jazz on Wednesday.

Dads & Daughters Dance

All dancers who will be 10 by January 1st, 2018 or any of the competition dancers may participate in this dance with their dads. Sign up is required by November 17th to ensure enough time to process costume selections. An annual participation fee of \$225 per couple includes instruction time, daughters costume and accessories for dad. The form to participate in this class is available at the front desk. Class will begin Friday January 19th, 2018, 7:00 - 8:00 pm and will run until the spring recital. Katy will take this dance to one competition the weekend of May 5 -7; Triple S.

DanceWorks Performing Arts Center

CrossRoads Studio - 17470 Glacier Way, Lakeville, MN 55044

Director - Ann Proudfoot ~ 952-432-7123 or danceworksmn@gmail.com



2017 - 18 RECITAL COSTUME Order Form

Due by Friday, November 17, 2017

*If you are in more than one class, use ONE FORM for EACH CLASS. ***

Dancer's Name:		Phone Number ()
Class Name:	Class Day & Time:	Instructor:
<p>NOTE: Instructors measure each student in class and determine the student's costume and tights size according to the style and manufacturer of the costume. (Circle One) * <u>Costume Price</u> - \$110 (all adult sizes) \$95 (all child sizes)</p> <p>All students will receive new tights with each costume. This form is not used for Competition classes.</p>		
<p>Check Number: _____ Total Enclosed: \$ _____ Dec. Auto pay _____</p> <p>Hand this form in with a check at the front desk. Indicate RECITAL COSTUME on the check. Make certain you get a receipt at the desk for all cash payments.</p>		

****All combo classes use the same costume for both dances, fill out one form only.**

**All costumes are custom ordered for each dancer, and as such are special orders that are not returnable or refundable.
.If you need to make special payment arrangements, please call Ann Proudfoot at 952-432-7123*

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